



SACRED HEART JUNIOR COLLEGE

Excellence, Innovation, Productivity

APPLICATION FOR SPORTS SCHOLARSHIP

Please submit completed form to the Office of Student Services

Deadline for Submission of Completed Application: Last Friday in May for Fall Semester; Last Friday in November for Spring Semester; Last Friday in April for Summer Semester

Goal statement: The Sacred Heart Junior College Sports Scholarship will reward students for meritorious academic and sports performance with financial need thereby ensuring that many of Sacred Heart Junior College's best and brightest students remain in school and pursue post-secondary education.

Scholarships: In order to ensure that more of Sacred Heart Junior College's financially challenged students have the opportunity to attend college, the SHJC Sports Scholarships will be awarded to students (1 male and 1 female) based upon a combination of merit, athletic performance and need related eligibility criteria.

Eligibility requirements:

To complete your application for this Sports scholarship, you must submit the following along with your completed application form:

1. Be a matriculated or in the process of being matriculated as a Full time or Part Time student of Sacred Heart Junior College
2. Evidence of financial need through presentation of an official Income Tax TD\$ slip and/or an official letter from a respectable public official (High School Principal, Justice of the Peace, Religious Minister) to vouch for your financial circumstance.
3. Official letter of employment from your parent/guardian/spouse showing the monthly or yearly income.
4. An official High School or Junior College Transcript with a GPA of 2.5 and above
5. 2 letters of reference from a respectable public official and from a past coach which vouches for your character, work attitude and athletic commitment.
6. The scholarship is valid for one academic year of study at Sacred Heart Junior College. Having been awarded a Sports scholarship, you may seek renewal by repeating the application process.
7. The award covers fees (excluding the SHC Endowment Fund, Registration, and Student ID fees) and/or tuition on a semester basis in exchange for service to the institution. Monies disbursed will be paid directly to the SHC Finance Department to assist with defraying of tuition costs and/or fees for the semester. Monies are not transferable to another Academic Year and payment will not be made directly to the recipient.
8. Upon acceptance of an assistantship position, you will be required to sign a contract, perform duties and responsibilities as outlined in the assigned position's job description and be evaluated regularly by the assigned supervisor.

9. Other terms and conditions applicable to this assistantship are outlined in detail in the scholarship contract signed at the time of acceptance.
10. Scholars must maintain a 2.5 GPA to retain the scholarship. GPA will be calculated based upon overall GPA in collegiate level instruction at the end of each semester.
11. A medical exam is required because this is a Sports scholarship and students will be required to participated in sporting activities.
12. A personal essay outlining applicant's commitment to sports and need for assistantship.

An official document which serves to indicate BOTH your financial need AND character may be submitted instead of separate documents as stated in the 1st and 4th, requirements above.

NOTE: Applications that are incomplete or late will NOT be considered

Examples of commitment SHJC will be looking for:

- Actively welcome and get to know new members of SHJC
- Provide enthusiasm and encourage others
- Demonstrate a courteous and safety conscious attitude
- Demonstrate an eagerness to learn
- Dedicate hours assisting the Sports program at SHJC
- Serves as an officer or equipment manager
- Help maintain or repair sports equipments
- Represent/Participate SHJC at sports events

Sacred Heart Junior College Sports Scholarships:

- a. **Full Scholarship** valued at \$825.00 (in tuition and fees excluding Registration, Endowment and ID) in exchange for 50 hours per semester dedicated to assisting the SHJC Sports program.
- b. **Partial Scholarship** valued at \$412.50 (in tuition and fees excluding Registration, Endowment and ID) in exchange for 25 hours per semester dedicated to assisting the SHJC Sports program.

I am applying for:

- i. Full Scholarship
- ii. Partial Scholarship

Student's Name	<i>PRINT NAME</i>	FIRST	LAST	MIDDLE
Student's DOB:	<i>MM/DD/YYYY</i>			
Parent/ Guardian's Name:	FIRST	LAST		
Contact Info:	PHONE	MOBILE:		
EMAIL:				
PERMANENT ADDRESS:				

Section 1: Academic Profile

Are you a FIRST YEAR student? (If YES, complete sections A, B, C, and D. If No, complete C and D only.)

- Yes
- No

A.) State the name of the high school you attended and the year of graduation: _____

B.) Your Overall GPA (or final average) in high school: _____

C.) State your major at SHJC and your current overall GPA: _____

D.) You are enrolled as a FULLTIME ____ (or PARTIME ____) Student.

Section 2: Financial Profile

Are you currently employed?

- Yes
- No

If YES, provide your current employer: _____ & your annual income _____

NOTE Attach appropriate financial statement to verify the above statement.

Are you currently being supported by your parents or guardians?

- Yes
- No

If YES, please state your parents' (or guardians') annual income: _____

Do you have any siblings attending secondary or tertiary institutions?

- Yes
- No

If YES, please state how many siblings are currently enrolled in primary _____, secondary _____ or tertiary institutions: _____

Please state their source of financial support for their education.

If you said "yes" for the question above, are any of your siblings also enrolled at Sacred Heart College (High School or Junior College Division)?

- Yes
- No

Have you received a scholarship in the past?

- Yes
- No

If YES, please state the Type, source and year in which the scholarship was granted: _____

Section 3 Professional Profile

Kindly check the descriptions that best describe your approach to completing a task:

- I am usually a punctual person.
- I am able to practice generally accepted principles of professional courtesy (if I will be late, I am able to notify my supervisor.)
- I am assertive.
- I am a team player.
- I have initiative, and can complete tasks on my own.
- I am a person who is able to ask questions.
- I have great public relations skills.
- I believe in getting the job done right (even if it takes a little longer).
- I believe that the finished product of my work should be presentable and accurate.
- I am efficient.
- I am focused and organized.

Section 4: Professional Skills

Kindly check the descriptions that best describe your capabilities:

- I have a background in computer applications (Open Office or Microsoft Office).
- I am capable of answering the telephone in a courteous and professional manner.
- I am capable of carrying out general clerical responsibilities.
- I am capable of supervising my fellow students in the general purpose computer lab.
- I am capable of organizing and updating files (where necessary).
- I am capable of caring for animals, and clearing trails etc.
- I am able to take on the responsibility of stock taking and inventory control.
- I am able to design, create, and distribute posters on our campus.
- I have experience in data entry.
- I have experience in Science Lab work.
- If I don't have experience, I am willing to learn.

Section 5: Sport Skills

Kindly check the descriptions that best describe your capabilities:

- I play basketball
- I play volleyball
- I play football
- I play softball
- I am capable of organizing sporting events.
- I run track and field
- I am able to take on the responsibility of overseeing a team .
- I am able to design, create, sporting activities



Please read carefully:

I understand that, should I be given a Sports scholarship award for the academic year ____ to ____, I will be obligated to fulfill all the tasks and responsibilities set out by my supervisor and comply with the Terms and Conditions as set out on the contract. I agree and understand fully, that the Junior College may revoke my scholarship if my job performance upon evaluation is not satisfactory or if I am found to be in breach of the Contract. I also understand that my Sports scholarship is NOT automatic and must be renewed prior to the start of each academic year (I must submit a new application for the next Academic Year at the end of the Academic Year for which I have been awarded the present scholarship).

If at any time during the semester my Sports scholarship is discontinued (whether the Junior College withdraws its support for my scholarship or I decided to cancel the scholarship), I understand that I will be liable to pay tuition and fees on a pro rata basis for my semester academic load.

Student's Signature: _____ Date: _____

FOR OFFICIAL USE ONLY:

- Complete Application form
- Comments:

- Scholarship approved
YES
- File reviewed by:

NO

DATE: _____

Signature: _____

